



UNITED STATES DEPARTMENT OF EDUCATION  
OFFICE OF SPECIAL EDUCATION AND REHABILITATIVE SERVICES  
NATIONAL INSTITUTE ON DISABILITY AND REHABILITATION RESEARCH

March 9, 2006

TO: Rachael Potter  
OMB Desk Officer

RE: Annual Performance Reports/Final Reports for National Institute on Disability  
and Rehabilitation Research (NIDRR) Grantees

This new request for clearance is actually for a revised version of the current form, collection number 1820-0642. It was necessary to make revisions in order to meet the Department's new reporting requirements, as well as improvements to the forms. However, we have grantees that will be submitting their final reports this year, making it necessary to keep the current version active until the end of the year while implementing the new form for new and current grantees. Since we needed to have both forms active at the same time for a brief period, the revised form is being submitted as a new collection.

All individuals and institutions receiving grants from the National Institute on Disability and Rehabilitation Research (NIDRR) are required to submit an annual performance report as well as a final report.

When a new grantee receives their Grant Award Notification (GAN), the terms and conditions state:

*"The Department of Education will consider continued funding if...  
(4) the recipient has submitted reports of project performance and budget expenditures that meet the reporting requirements found at 34CFR 75.118 and any other reporting requirements established by the Secretary."*

All grantees also receive a more detailed letter with their GAN informing them when their reports are due, that all final reports are due 90 days after the expiration or termination of grant support, as well as explanation of NIDRR's electronic reporting system.

What is being provided with the clearance package represents everything that the public will see, but no grantee will see all of the questions. When a grantee inputs their grant award number, they will only see the questions pertaining to their particular program.

Welcome to the world of NIDRR. Please email or call if you need additional clarification or explanation.

Mary Darnell  
[Mary.Darnell@ed.gov](mailto:Mary.Darnell@ed.gov)  
202-245-7316